

**South Carolina Board of Barber Examiners  
Board Meeting Minutes  
9:00am, December 12, 2022  
Synergy Business Park  
Kingstree Building  
110 Centerview Drive, Conference Room 108  
Columbia, South Carolina 29210**

**1. Meeting Called to Order**

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. Due to technical constraints, members of the public who wish to attend may do so by telephone. For meeting access information, please email [boardinfo@lir.sc.gov](mailto:boardinfo@lir.sc.gov).
- b. Rules of the Meeting

**2. Introduction of Board Members and All Other Persons Attending**

Chairman Paul E. Robinson called the meeting of the S.C Board of Barber Examiners to order at 9:03 a.m. Other Board members participating in the meeting included:

- Renee Patton
- Christopher Javis
- Melissa Jones Horton

Staff members present included: Theresa Brown, Administrator; Mary League, Advice Counsel; Robynn Devine; Patrice Deas; James Kemfort, (OIE); Jennifer Stillwell, (OIE); Shelia Hawkins (OIE) and Sara Morris, (ODC).

All other persons in attendance: Dwight Brandon, Kathleen Farnsworth, Terrance Booker, Deshaun West and Leonard Pelzer.

**3. Approval of Excused Absences**

There were no absences.

**4. Approval of Agenda**

Mr. Christopher Javis made a motion to approve the agenda. Ms. Renee Patton seconded the motion and it carried.

**5. Approval of Meeting Minutes**

Ms. Melissa Jones Horton made a motion to approve the Barber Board meeting minutes for October 24, 2022. Mr. Christopher Javis seconded the motion and it carried.

Ms. Melissa Jones Horton made a motion to approve the Task Force meeting minutes for October 24, 2022. Mr. Christopher Javis seconded the motion and it carried.

Mr. Christopher Javis made a motion to approve the OJT Overview meeting minutes for November 28, 2022. Mr. Renee Patton seconded the motion and it carried.

## **6. Chairperson's Remarks – Paul E. Robinson**

Mr. Paul Robinson stated it is good to see everyone again, remain safe and have a happy holiday.

## **7. Administrator's Remarks, For Information – Theresa Brown**

### **a. Budget/Drawdowns – For information**

- b. OIE Report** – For Information – James Kemfort -- Mr. James Kemfort gave the report and stated that this is for information purposes. As of December 2, 2022, they received a total of 135 total complaints, 5 active cases, and 33 closed cases.

- c. IRC Report** – For Approval – James Kemfort-The IRC met on November 29, 2022. Mr. Anthony Gibson and Mr. Tony Holloman were the two IRC members present. The IRC members reviewed a total of 15 cases and recommended 9 cases for dismissal, 2 letter of cautions, and 4 cases for formal complaint.

Ms. Melisa Jones Horton made a motion to approve the IRC report. Mr. Christopher Jarvis seconded the motion and it carried.

- d. ODC Report** – For Information – Sara Morris – Ms. Sara Morris stated an updated copy of the ODC report was handed out to the Board members because there were an additional 3 cases that were closed and wanted Ms. Morris wanted the Board to be aware. Currently there are 38 open cases, 11 pending hearings or agreements, since October 17, 2022 4 cases have been closed and since the beginning of the year January 1, 2022, 18 cases have been closed.

- e. Inspection Report** – For Approval – Jennifer Stillwell- For the month of October, there were a total of 155 inspections conducted, 132 of those were physically inspected, 4 were permanently closed, 18 were not open at the time of inspection, and that included 1 school. In November, a total of 109 inspections, 187 were physically inspected, 2 were permanently closed, 16 were closed at the time of the inspection, and 4 of those were schools for a total of 1,997 inspections to date.

Ms. Melissa Jones Horton made a motion to approve the Inspection report. Mr. Christopher Jarvis second the motion and it carried.

## **8. New Business**

### **a. Consideration for Licensure-**

#### **i. Dwight Brandon**

Mr. Dwight Brandon represented himself and requested to meet with the Board in regards to receiving licensure by reciprocity. Ms. Kathleen Farnsworth was in attendance as Mr. Brandon's witness. Mr. Brandon and Ms. Farnsworth were sworn in by the court reporter, answered the board's questions and gave background information about his set of circumstances.

Ms. Melissa Jones Horton made a motion to go into executive session for legal advice. Mr. Christopher Jarvis seconded the motion and it carried.

Mr. Christopher Jarvis made a motion to come out of executive session. Ms. Renee Patton seconded the motion and it carried. No votes were taken or made during executive session.

Ms. Renee Patton made a motion to approve Mr. Dwight Brandon for licensure by reciprocity. Ms. Melissa Jones Horton seconded the motion and it carried.

**b. Consideration of New Schools**

**i. Barber Tech Academy**

Mr. Paul Robinson recused himself due to his business relationship with Barber Tech Academy.

Mr. Deshaun West and Mr. Leonard Pelzer appeared before the board representing Barber Tech Academy. Mr. West and Mr. Pelzer were then sworn in by the court reporter. Mr. West and Mr. Pelzer explained their reasoning for wanting to open another school in a second location then discussion ensued.

Mr. Christopher Jarvis made a motion to approve Barber Tech Academy pending inspections by a Board member and LLR inspector. Ms. Melissa Jones Horton seconded the motion and it carried.

**ii. Tee-Jay's Barber Institute**

Mr. Terrance Booker appeared before the board representing Tee-Jay's Barber Institute. Mr. Booker was then sworn in by the court reporter. Mr. Booker explained his reasoning for wanting to open a school then discussion ensued.

Mr. Christopher Jarvis made a motion to approve Tee-Jay's Barber Institute pending inspections by a Board member and LLR inspector. Ms. Melissa Jones Horton seconded the motion and it carried.

**9. Mid-Year Conference**

Mr Paul Robinson stated that the National Association of Barber Boards of America Mid-Year Conference will be February 19-21, 2023 in Memphis, Tennessee. The host hotel will be the Double Tree Hilton in Memphis. Mr. Robinson stated the annual will be held in either Harrisburg, Pennsylvania or Hershey, Pennsylvania the 3<sup>rd</sup> week in September 2023. Mr. Robinson stated when he gets more information, he will inform the Board and the office.

Mr. Christopher Jarvis made a motion to approve the travel to the Mid-Year Conference. Ms. Renee Patton seconded the motion and it carried.

Ms. Mary League asked does that include the administrator and Mr. Robinson stated the administrator is included and the motion would need to be amended and asked who would all need to travel. Discussion ensued.

Ms. Melissa Jones Horton made a motion to amend the motion that all board members, administrator and inspector if the agenda includes items for inspectors. Ms. Renee Patton seconded the motion and it carried.

**10. Board Member Elections**

Mr. Paul Robinson stated that the floor is open to nominations for Vice Chairman of the Barber Board.

Ms. Melissa Jones Horton made a motion for Ms. Renee Patton to remain Vice Chairman of the

Barber Board. Mr. Paul Robinson seconded the motion and it carried.

Mr. Paul Robinson stated that the floor is open to nominations for Chairman of the Barber Board.

Ms. Renee Patton made a motion for Mr. Paul Robinson to remain Chairman of the Barber Board. Ms. Melissa Jones Horton seconded the motion and it carried.

## **11. Board Member Reports**

Mr. Robinson stated that the States of Ohio and Michigan are facing deregulation challenges from moving barbering from 1500 to 1000 hours in both states. Mr. Robinson stated that there is a petition that they are seeking signatures to present to both legislators that is on the NABBA Instagram and if anyone is interested in getting more information on that to let him know.

During the SC Board of Barber Examiners meeting on August 8, 2022, Ms. Renee Patton informed the board that NABBA was collecting funds for the Barber pole and were at a standstill. NABBA wants to speak with the attorney in Georgia concerning the paperwork and what they have done. Ms. Renee Patton updated the Board and stated that at the last NABBA meeting it was discussed that they are going to choose another attorney in Atlanta, Georgia that was at their NABBA Conference.

Ms. Melissa Jones Horton had questions on school inspection scheduling, travel, and instructor materials then discussion ensued.

Ms. Melissa Jones Horton made a motion that Instructors are required to have teaching materials either hard copy or digital in reference to the inspection of the approval of the board. Ms. Renee Patton seconded the motion and it carried.

## **12. Public Comments**

Ms. Renee Patton made a motion to adjourn the meeting at 10:00 a.m. Mr. Christopher Jarvis seconded the motion and it carried.